

**STUDENT CLUB LEADERSHIP UPDATE FORM**

Please complete this form only to report a change of leadership on your MPI Student Club during an existing term.

**CHAPTER NAME:**

**TERM:**

**STATUS**

**NEW** - a new MPI Student Club Officer, Faculty Advisor or Chapter Point of Contact has been appointed after the MPI Student Club Compliance Form has been sent. Member ID Number and Email Address used in the member’s profile must be included.

**REMOVE** - the person is no longer engaged with the MPI Student Club (member ID number and email address not required).

**UPDATE** – the leaders name, email address and/or board position has changed (for email address changes the member must update their MPI member profile information at [www.mpi.org](http://www.mpi.org)).

**DESCRIPTIONS**

**MEMBER NAME** - name of member being affected by the change.

**LEADERSHIP POSITION** - board position for member being affected by this change.

**MEMBER ID NUMBER** - member ID number to confirm member is in good standing.

**EMAIL ADDRESS** - new email address for the board member being affected by this change.

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| **STATUS** | **MEMBER NAME** | **LEADERSHIP POSITION** | **MEMBER ID NUMBER** | **EMAIL ADDRESS** |
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**Please email the completed form to your MPI Chapter Relations Team Member.**

Last updated: January 2025